



The Potential Partner Questionnaire

Thank you for your interest in partnering with ICCE.

We have developed this The Potential Partner Questionnaire to help us learn more about your company. Please take a few moments to complete and return it to us via email. (newbiz@icceusa.com)

Thank you in advance, we hope to be working together in the near future.

Today's Date: _____

Company Name: _____

Contact Person: _____

Contact Person Title: _____

Street Address: _____

State: _____ City: _____

Country: _____ Zip/Postal Code: _____

Telephone: _____ Fax: _____

Email: _____ Website: _____

1. Date Business was founded: _____

2. Name of Owner(s): _____

3. Status of Company: Profit Non Profit Other:

4. Business License #: _____ Issued by: _____

** Please provide a copy of the business registration.

5. Does your country require a registration and/or operation permit with the government authorities in order to operate cultural exchange programs? Yes No

If yes, do you have it? Yes No

** Please provide a copy of the government authorized operation permit.

6. Number of full time employees: _____



7. If you are affiliated with any universities and/or government programs, please list them below:

8. What programs did you offer last year:

	# of Participants Countries	
Trainee/Internship	_____	_____
Work Travel	_____	_____
Language Courses	_____	_____
Au-Pair	_____	_____
Volunteer	_____	_____
Other	_____	_____

9. Do you currently send people to the USA? Yes No

If yes, how many for:

Training/Internship _____	Work Travel _____
Language Programs _____	Au-Pair _____
Volunteer _____	Other _____

10. What percentage of applicants was denied a visa to the USA through your agency last year? _____

11. Which ICCE programs are you interested in and how many applicant do you expect to provide:

Program	# of Participants Expected
Internship/Training	_____
Summer Work Travel	_____
Short Term Internship (less than 12 months)	_____

12. What types of positions are your participants interested in?

Internship/Training	_____
Summer Work Travel	_____
Short Term Internship (less than 12 months)	_____

13. What support do you provide to participants after they arrive in the US?



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14. What countries are you recruiting from?

15. Do you have sub-agents or branch offices? Yes No

If Yes, in what cities: _____

17. What other placement companies and sponsors have you previously worked with?

Placement companies: _____

Sponsors: _____

18. Please provide at least three business references:

Company Name: _____

Contact Person: _____

Telephone: _____

Email: _____

Number of years working with business: _____

Company Name: _____

Contact Person: _____

Telephone: _____

Email: _____

Number of years working with business: _____

Company Name: _____

Contact Person: _____

Telephone: _____

Email: _____

Number of years working with business: _____

Thank you for your time!